

Minutes of Council Meeting Christ the King Lutheran Church, Inc. July 27, 2009

A regular meeting of the council of the above-named corporation was held at Christ the King Lutheran Church, Great Falls, Virginia on Monday, July 27, 2009. The chairperson called the meeting to order at 7:30 PM, and a quorum was established. The Bishop of the Synod, Pastor Graham, along with the following Council members were present:

Brett McMillen, Chairperson	Tim Riffe
David Rudorfer	Steve Wilson
Amy Swineford	Tom Kalka
Lynn Roots	David Whelan
Rudy Chatlos	Bill Hiatt
Kerry Forcheiser	Bill Carbaugh

Interested members of the congregation in attendance were Victoria Wagner, Gary Peterson, and Suzanne Gaibler. Also in attendance was the new Director of Youth and Family Ministry, Deb Cantrell.

Pastor Gysan opened the council meeting with a prayer. Brett began by handing out a guideline for Robert's Rules of Order, but suggested that they not be followed exactly. He also requested that in the future for the Agenda to be addressed more efficiently, each committee chair should submit a brief bullet point report to him prior to every meeting.

PASTOR'S REPORTS: SEE ATTACHED

SPECIAL REPORTS:

DISCUSSION ITEMS AND FINANCIAL REPORT:

Treasurer's Report: the report is attached. Income for June of \$55,243.70 exceeded expenses of \$52,793.66 leaving the church with a cash position in the general fund of \$13,360.31. David Rudorfer addressed the Silver to Gold (S2G) Campaign by presenting the attached analysis of the remaining loan balance, which for the first time is under \$1 million. It was agreed that the Silver to Gold Campaign will continue through December 31, 2009 and that Peter Saba (Follow-up responsibility for S2G) will aggressively communicate the status of giving through weekly announcements, monthly newsletters, and personal member contact.

MINISTRY TEAM REPORTS AND DISCUSSION:

In order for each committee chair to plan for the coming year, a ministry meeting is to be set up over the next several weeks with the Executive Committee and Pastor Gysan for a 20-30 minute planning session. Due to the special nature of this months meeting, no Ministry Meeting reports were presented in the following areas:

- Youth and Family:**
- Witness/Evangelism:**
- Congregational Life/Fellowship:**
- Worship and Music:**
- Service:**
- Property:**
- Learning:**
- Staff Relations:**

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Brett welcomed Bishop Graham and asked that he discuss the formal call process to replace Pastor Gysan, who has announced his retirement effective October 31, 2009. Bishop Graham first complimented the council for openly discussing its financial status within the General and Silver to Gold Funds. He stated that some councils do not like to discuss the financial status of the church in his presence, however he personally appreciates it. He also made the following comments concerning fund raising:

- As soon as the Silver To Gold campaign is officially complete, consider a follow-up campaign, i.e. #2
- Introduce Planned Giving to the congregation through Estate Planning seminars
- Younger, newer members of the congregation will be more generous in giving to a specific cause, but generally do not do a good job on a weekly basis.
- Introduce the Simply Giving concept
- Some members are more inclined to give if ask specifically for a contribution.

The Bishop then addressed Pastor Gysan's plans for retirement by saying he was saddened to hear the news after such a faithful ministry. He said that the Pastor was leaving for another opportunity, not for any negative reason which makes the call process a bit simpler. Over the next several weeks, we should all say goodbye to Paul and LaVonne – that is our first job in finding a replacement. Our next job is the read the CTK constitution to understand the Call Committee function and process. Brett stated that the constitution calls for at least 6 members who are appointed/selected by the Council but the congregation must call such members.

The Bishop made the following comments concerning the Call process:

- The Call Committee will probably interview more than 2 candidates, but not more than 10. It will then recommend 1 person to the Council and the Council makes a motion to call the individual. The Congregation will vote to make a formal call.
- The Call Committee is to be made up of members chosen by the Council, not made up of people that “volunteer.” You don't want people to self-select - they sometime have their own agenda, which may not be in best interest of CTK,
- Don't begin the process until Pastor Gysan leaves, but select an Interim Pastor immediately who can work with Pastor Gysan for several months – overlapping is a good idea.
- The Interim Pastor is under contract with CTK – they are not called. The contract is with the Interim Pastor, CTK, and the Bishop. If any problems arise, the Bishop helps resolve the problem as a party to the contract.
- The Congregation will be anxious over the next several months, and it is not unusual to experience a 10% drop in members and giving. Communication is important. If finances are strong, it is easier for CTK to find a new Pastor.
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- After the Call Committee performs a needs analysis for CTK, potential names are developed through:
 1. General pool of names maintained within the Synod
 2. Names of Pastors who have expressed an interest in CTK
 3. Pastors known by CTK and considered worthy of an interview

The Bishop stated that his is a great opportunity for CTK to find a new Pastor who is interested in leading CTK into a new chapter of its church life. With that, he left for the evening.

NEW BUSINESS:

Gary Peterson and Suzanne Gaibler presented the attached information concerning the second parsonage at 12609 Little Stones Lane, Herndon, VA. Suzanne stated that if we were able to spend \$5,000-\$10,000 on the home, it would look great and probably sell quickly.

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Bill Carbaugh moved that we attempt to sell the second parsonage as soon as possible, and apply all funds over \$100,000 to pay down the debt of CTK. The \$100,000 would be set aside as a reserve for future housing or general fund needs. Suzanne Gaibler would be our listing Agent. Bill Hiatt seconded the motion, which was unanimously passed.

Brett introduced Deb Cantrell as our new Director of Youth and Family Ministry. Deb provided a brief background and stated that she was passionate to improve CTK to carryout the youth and family ministry. This requires a strong volunteer ministry, which she hopes to develop.

Tim Riffe reported that Wheat's Lawn Service is willing to spread mulch in CTK playground

Tom Kalka reported that software entitled Community Church Builder was being evaluated as communication software for CTK. It is not immediately known how this software can interface with our existing all purpose program, Shepherds Staff. More information will be provided as well as other systems will be evaluated.

There being no further business, Pastor Gysan offered a closing prayer and the meeting was adjourned.

Dated this 27th day of July 2009.

Respectfully submitted by:

David Whelan
Secretary