

# Minutes of Council Meeting Christ the King Lutheran Church, Inc. December 15, 2008

A regular meeting of the council of the above-named corporation was held at Christ the King Lutheran Church, Great Falls, Virginia on Monday, December, 15, 2008. The chairperson called the meeting to order at 7:30 PM, and a quorum was established. Council members present are indicated by an X in the chart below.

Member	Assignment	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Paul Gysan	Pastor	x	e	x	x	x	x						
Scott McAnally	Associate Pastor	e	x	x	x	x	x						
Steve Siebert	President, Chairperson	x	x	x	x	x	x						
Bill Carbaugh	Vice President	x	x	x	x	x	x						
Steve O'Connor	Secretary	e	x	x	e	x	e						
Amy Swineford	Cong Life & Fellowship	e	x	x	x	e	e						
Rudy Chatlos	Staff Relations	x	x	x	x	x	x						
Dave Rudorfer	Treasurer	x	e	e	e	x	x						
Tim Riffe	Learning	x	x	e	e	x	e						
Tom Kalka	Property	x	e	x	x	x	x						
Tracey Shenk	Service	x	e	x	e	x	x						
[vacant]	Witness												
Lynne Roots	Worship & Music	e	x	e	x	x	x						
Brett McMillan	Youth	x	x	x	x	x	x						
Marian Zimmerman	Finance	x	x	x	e	x	x						

Pastor Gysan opened the council meeting with a prayer.

**APPROVAL OF MINUTES:**

The draft minutes of the November 17, 2008, meeting were presented, reviewed, and approved.

**PASTOR'S REPORTS:**

Pastor Gysan's report is attached as item 1. Pastor Scott's report is attached as item 2.

Pastor Paul noted that the average worship attendance for November was XXX per week. (Other items detailed in report). He spoke of how CTK was involved in many activities this time of year. CTK is connected together and in the world with other outside of our community. Current status of the Stewardship Committee: To date 87 family units have pledged a total of \$389,000. We now have list of members to call after Christmas to inquire about pledges.

**OLD BUSINESS:**

None outstanding nor discussed.

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**NEW BUSINESS:**

No new business raised.

**MINISTRY TEAM REPORTS AND DISCUSSION:**

**Congregational Life/Fellowship:**

Amy reported continuation of small groups that are going well. Getting ready for Shrove Tuesday on February 24<sup>th</sup>, could use some volunteers for helping with this.

**Service:**

During the past month there have been many volunteers involved getting ready for the Christmas season -- 110 gifts went to Reston Interfaith, 40 went to Hunter Woods Fellowship House -- the youth wrapped these gifts. The NOVCA dinner was last Monday eve and a celebration by all. We got 400\$ from Gifts of Hope. Finally, the Cedars Luncheon is scheduled for 12/16.

**Property:**

It was reported that Tom has received two full quotes and is in the process of finalizing the terms of work this week. The Christ the King statue has been installed and much appreciation to those who helped build the foundation and plants.

**Youth:**

Nothing reported.

**Learning:**

Preparing for the Christmas Pageant and seasonal activities.

**Worship and Music:**

The Christmas Cantata is scheduled for this Sunday -- enjoy the banners.

**Staff Relations:**

Nothing to report.

**TREASURER'S REPORT/FINANCE COMMITTEE:**

**Financial Reports**

**Treasurer's Report** is attached as items 3 and 4.

November's general fund is up from October. Our expenses matched offerings that came in for November. When tracking actual expenses to year-to-date budget, we are now 11.5% below that budgeted for 2008. It was noted that would have been about 25% behind we had full staffing.

Our cash position -- \$12,000 taken in for October, and have received \$7,000 for November. Simply giving is now up to \$2,000 to \$3,000.

Tracy will issue the checks for First Fruits, approximately \$3,000.

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Dave thought by time all benevolence is in we would likely see an additional \$50,000 to the general fund at end. We did have some expenses in the repairs needed to the kitchen.

### **Financial Budget for 2009**

Marion reported that in the 2009 proposed budget with full staffing we would expect shortfall of \$100,000 of projected income for desired submitted expenses. Giving is down \$13,000. The proposals put forth were the following:

#### Plan A

We pay about \$9901 mortgage monthly. Before our Silver to Gold Campaign the monthly principal was \$1500; now that monthly principal has been increased to \$4600. Some of these funds could be used to meet our expenses. ( $\$4600 \times 12 = \$55,200$ )

#### Plan B:

- Our operating budget is about \$50,000 short of the needed \$250,000.
- Cash offerings are up 30%, but other special funds have reduced the general fund; hence, they balance out each other
- If we were to give \$13,240 is 4.3 to 6% for synod (33L)

Through discussion the two proposals moved towards one proposal comprised of the following actions:

- delay silver to gold; reallocate principal to meet current expenses
- increase our 4.3% of the total CTK budget to the Synod to 6%
- hiring of the Youth and Family Minister position will be postponed until we see whether or not benevolence goes up and we feel we can sustain that position on a long term basis.

Final votes were taken on each of the following and they were approved:

1. Use the principal from Silver to Gold for 2009 budget.
2. Raise Synod benevolence from 4.3 to 5% (about \$3500) for 2009.
3. Approve the staff budget but see what happens with giving before we begin interviewing and seek to fill the Youth and Family Minister position.

There was discussion about how to bring this proposed budget to the congregation. The Council decided to hold "feedback session" with various stakeholder groups to get their reactions before final budget was prepared at the January Council meeting. Rudy Chatlos and Steve Siebert were doing to arrange such meetings

**Next Council meeting scheduled for Thursday January 22 at 7:00 PM at CTK.**

Dated this 31<sup>st</sup> day of December, 2008.

/s/ Rudy Chatlos for  
Steven O'Connor, Secretary