

# Minutes of Council Meeting

## Christ the King Lutheran Church, Inc.

### May 19, 2008

A regular meeting of the council of the above-named corporation was held at the Christ the King Lutheran Church, 10550 Georgetown Pike, Great Falls, Virginia 22066, on Monday, May 19, 2008. The chairperson called the meeting to order at 7:30 p.m. Council members present are indicated by an X in the chart below.

Member	Assignment	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Paul Gysan	Pastor	e	x	x	x	x	x	x	x	x	x	x	
Scott McAnally	Associate Pastor	x	x	x	e	x	x	x	x	x	x	x	
Allen Wild	President, Chairperson	x	x	x	x	x	x	x	x	x	x	x	
Steve Siebert	V.P./Staff Relations	x	x	e	x	x	x	x	x	x	x	x	
Steve O'Connor	Secretary	x	x	x	x	x	e	x	x	x	x	x	
Amy Swineford	Congregational Life	x	x	x	x	e	x	x	x	e	x	x	
	Fellowship												
Dave Rudorfer	Treasurer	x	x	x	x	x	x	e	x	x	e	e	
Louise Babirak	Learning	x	x	x	x	e	x	x	e	x	x	x	
Bob Hummel	Property	x	x	x	x	x	x	x	x	x	x	x	
Tracey Shenk	Service	e	x	e	x	x	x	x	x	x	x	x	
Shane McKinley	Financial Secretary	e	e	e	e	e	e	e	e	e	e	e	
	Stewardship												
Gil Miller	Long Range Planning	e	e	x	x	x	x	x	x	x	x	e	
Chris Lopez	Witness	x	x	x	x	e	e	e	x	e	x	x	
Lynne Roots	Worship & Music	e	x	x	x	x	x	x	x	e	x	x	
	Youth												
	Finance												

Pastor Scott opened the meeting with prayer.

#### Approval of Minutes:

The draft minutes of the April 21, 2008, meeting were presented, reviewed, and with corrected duly entered with respect to the Learning Committee report, approved.

#### Pastors' Reports:

Pastor Scott's Report is attached as item 1. Pastor noted the importance of the Council's presence in the upcoming confirmation of our youth, both at the liturgy and the reception afterward. He also reported that planning for the service on June 15 led by the Sunday School students is underway.

Pastor Gysan's Report is attached as item 2. One of the items Pastor raised for discussion was a fellowship event on the 4<sup>th</sup> of July. CTK will host an informal dinner at the Church that evening at 7:30 with coinciding with the fireworks display that occurs at 9:00. The Council discussed how this event might be opened up to the community.

#### Treasurer's Report/Finance Committee:

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The Chairperson presented the Treasurer's Report, which is attached as items 3 and 4. Cash on hand in the general fund increased by about \$10,000 over the past month. To date giving is 111% over budget and expenses have been kept to 86% of budget.

**Ministry Team Reports and Discussion:**

**Service:**

Completed Projects include:

Rebuilding Together – Home Improvement Project led by Tim Zimmerman on April 26<sup>th</sup>.

Hunter Woods Fellowship House Spring Fling – about 40 CTK members entertained the senior residents, served refreshments and played Bingo on Sunday April 27<sup>th</sup>

NOVACO Life Skills Dinner – On May 12<sup>th</sup>, we prepared and served dinner to NOVACO clients and counselors at King of Kings Lutheran in Fairfax

Current Projects:

Professional Clothing Drive - clothing is being collected in the narthex until May 25<sup>th</sup>, then will be delivered to Bread For The City in Washington DC

Future Projects:

Summer tends to slow down a bit, but the Service Ministry Team is planning another Salvation Army Grate Patrol in early summer.

**Learning:**

Louise suggested that at confirmation the collection basket be passed to the newly confirmed members of our congregation to begin instilling stewardship values in our youth.

A candidate is considering accepting the call to serve on the Council as the Learning Ministry Team chair.

**Congregational Life/Fellowship:**

Amy reported that Greta Rymal has asked to step down from her role of coordinating meals for members of the congregation in need. The CL Ministry Team is looking for a volunteer to lead this ministry.

Small Group ministries have been taking off and additional groups are planned for the fall. The fitness group is working on ways to encourage participation and support.

**Property:**

The new freezer for the kitchen should arrive before the end of June.

The heavy rains have caused some problems, including a musty smell in parts of the main building and a need for additional work pertaining to drain pipes and landscaping.

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There is a need for a small hot water heater for the sacristy. Bob estimated that the heater would cost about \$200. A member of the Council volunteered to provide and install a suitable water heater.

**Worship & Music:**

The search for someone to take care of the nursery is still underway.

Jane Cooper will offer a class this summer to teach how to read music.

Allen recognized and thanked Lynn's son for his gift of a piano to the congregation.

**Witness:**

Chris will soon be meeting with prospective new members to the congregation and will then begin the search for suitable sponsors.

**NEW BUSINESS:**

Council discussed preparation needed for the semi-annual congregation meeting. Allen outlined the different areas he intended to cover during the meeting.

Council also discussed the nominations for council positions. In addition to the five nominees, Marian Zimmerman informed Allen that Donna Kiffe was willing to assist with the Fellowship Ministry Team, but did not want to take a position on the council. Similarly, Floyd Gaibler is willing to assist with Stewardship, but we will have to identify a council representative for this ministry area.

Allen and the council reviewed the past year and made a list of areas that were considered to have gone well and those in which improvement was needed.

Worked well:

Congregation members work well together  
(stability on the counsel)  
Fellowship Events  
Small Groups  
Long Range Planning  
Weekly Invoice Reports from Mike  
Silver to Gold Campaign

Improvement needed:

Stewardship  
Attendance  
Witness  
Council annual planning meeting  
(goals & objective for year;  
evaluations of Pastors and staff)  
[what can they  
implement from the LRP  
report?]

As part of the discussion, a suggestion was made that it may be time to prepare another photo directory of the congregation members. Council also talked about a youth directory, but some of the council members noted that youth might not use a paper directory in the age of Facebook.

Pastor Gysan talked about goals for the new council. He stated that pastors should equip the members of the church for ministry. In addition, we also have added to the professional staff. He raised the question of whether the church should pass responsibility to the professional staff rather than holding the responsibility among the members of the congregation.

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***There being no further business*** requiring council action or consideration, and upon motion duly made, seconded and carried, the council joined Pastor Gysan in a closing prayer and the meeting was adjourned.

Dated this 19<sup>th</sup> day of May, 2008.

/s/ Steven O'Connor  
Steven O'Connor, Secretary

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Addendum: Council Meeting June 1, 2008, following the Semi-Annual Congregation Meeting

A quorum of the Council met to elect officers to the executive committee positions. A motion was made to elect Steve Siebert as President. The motion was seconded and approved.

A motion was made to elect Bill Carbaugh as Vice President. The motion was seconded and approved.

A motion was made to reelect Steve O'Connor as Secretary. The motion was seconded and approved.

Allen noted that Dave Rudorfer will continue to serve as Treasurer. We are looking to fill the positions of Financial Secretary (Pastor Gysan indicated he has some candidate names) and Chair of the Finance Committee.

Allen announced that the next Council meeting will be June 16<sup>th</sup> at 6:30 PM at the Dogwood Lane parsonage. The President-elect asked the council members to bring their schedules so we can pick dates for the monthly meeting and for a retreat this summer. It was also announced that the Council would be installed during both services on June 29<sup>th</sup>.

***There being no further business*** requiring council action or consideration, and upon motion duly made, seconded and carried, the meeting was adjourned.

Dated this 1<sup>st</sup> day of June, 2008.

/s/ Steven O'Connor  
Steven O'Connor, Secretary